

# Academy Parental Agreement

I am delighted that your child is joining Castle View Enterprise Academy in September. I am immensely proud of all our students and consider it a privilege to be involved in their education. Naturally, I depend on the efforts made by my staff in ensuring that children receive the very best secondary education possible.

A considerable part of our success will be built on clear rules and an attempt to act fairly, justly and equally with all children. We will depend enormously upon your support in achieving the good behaviour, respectful attitudes and reputation for honesty which we believe are hallmarks of the Academy at Castle View. To this end, I am asking you to support the Academy and your child by signing to agree to the attached set of rules. I know how much parents value a disciplined approach to school which brings significant personal and academic benefits for all our children.

By putting your name to these rules, I trust that you will do everything possible to ensure that your children abide by them and accept the discipline system within Castle View Enterprise Academy. I also ask you to support us by not taking holidays in term time as absence is a major disruption both to your child's education and to the work of staff who try to ensure that all children keep up with the work in hand.

I trust that as we put our names to these various documents, our children will learn that our word is our bond.

Castle View Enterprise Academy will be an exciting place to be and I look forward to working with you over many years to come.

Every community must have rules and Castle View Enterprise Academy is no exception. Academy rules exist to create a harmonious, safe and productive work environment and to help our young people develop character. All academy rules derive from our mission and aims.

However, there are certain major rules to which I would draw your attention because of the serious consequences of any breach. To indicate that you have read and understood each rule and discussed it with your child, I would ask parents to sign against each rule below. Please note that no recommendation for exclusion will be put to the academy governors without there being clear evidence of the academy rule having been broken and without consultation with you as a parent or carer.

\* Required

1. Student First Name \*

Enter your answer

2. Student Surname \*

Enter your answer

3. Copying Work (Classwork and Examination Work)

Copying work from any source without giving proper credit to the author is illegal. Photocopying of printed text or illustrations may also be a breach of copyright. Copying the work of another – from books, computer, other students or any other source – without proper acknowledgement of the source is forbidden. Any copying in examinations, or in coursework to be submitted as part of an examination, may disqualify your child from taking any public examination in the year of the offence, at the discretion of the examination awarding body.

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4. Cigarettes, Vapes, Drugs and other Illegal Substances

It is illegal for a child to be in possession of cigarettes, drugs or drug-related paraphernalia, alcohol or other substances which cannot legally be bought by children of their age. Neither should a child associate with those who are openly in possession of such. Any student bringing drugs onto the academy premises, or agreeing to supply it to, or receive it from, another student, may be subject to an immediate suspension or permanent exclusion and relevant statutory bodies such as the police will be involved. Smoking of cigarettes of any kind, including e-cigarettes and vapes are banned from the Academy building and grounds.

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## 5. Holidays and Attendance at major Academy events

Attendance is expected at every session of the academy year except in the case of illness or when an absence has been authorised by the Principal. Therefore, I agree not to take holidays during the Academy year. The Academy will not authorise holidays during term time.

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## 6. Mobile Phones, Smart Watches and all other Electronic Devices

Whilst mobile phones have become helpful aids for parents and children to communicate on the way to and from the Academy, their use in the Academy is strictly forbidden. Students may, therefore, carry phones at their own risk but any phone used during the Academy day may be confiscated and held in the Main Office until parents can pick it up. This includes headphones, smart watches, ear pods, cameras or any other electronic devices. All students are required to place their mobile phone in a box at the start of each lesson, to be returned at the end of each lesson. Mobile phones should not be visible, or used, at any time during the school day.

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## 7. Valuables brought into the Academy

Any valuables brought into the Academy by students, such as jewellery, expensive mobile phones and devices, designer clothing or footwear are done so at the students own risk and the Academy accepts no liability if these belongings are damaged, lost or stolen.

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## 8. Chewing Gum and Bottles

Chewing gum is forbidden in the Academy because of its impact upon cleanliness and décor. No glass bottles are allowed in the Academy. Only clear plastic bottles are allowed. Fresh water is available in the Academy from fountains located around the building.

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## 9. Health and Safety Equipment

Deliberate tampering with Health and Safety equipment such as fire extinguishers, fire alarms, laboratory or workshop equipment can put lives at risk, and may therefore result in a recommendation for an immediate suspension. The building has many open plan teaching spaces with balcony areas. Any student found acting in a way that may cause harm to themselves or others especially in these areas will risk suspension.

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## 10. Bullying

Bullying will not be tolerated, and repeated bullying – or any bullying involving extortion of money or serious physical aggression or cyber bullying (via internet, text, or social media) – will result in a recommendation for suspension.

See also 'Social Networking Sites & Cyber Bullying' section.



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## 11. Aggressive Behaviour/Assault/Restraint

Aggressive or threatening behaviour (including swearing) will not be tolerated in the Academy. When students behave in this way to other students or staff they may be suspended from the Academy. Where a student's behaviour results in damage to property, parents/carers will be invoiced for the cost of the repair(s).

In accordance with the Academy Behaviour Policy and the Positive Handling Policy, the following categories would be considered legitimate situations in which to consider physical intervention or restraint as a response:

- where there is risk of injury to self and/or others, such as a fight situation.
- an incident around the balcony areas.
- a serious health and safety incident.
- persistent failure to respond to reasonable requests, placing themselves and others in danger.

Students with a risk assessment may also require a care plan in order to manage effectively specific crisis situations. Care plans will only be drawn up in a multi-agency forum with the agreement of the family/carers and only for those students who have required handling on a previous occasion. The policy for the use of physical restraint will be adhered to in conjunction with the care plan. A register of students with care plans will be provided to all staff. In times of specific crisis when there is a threat to health and safety, for example (but not limited to), fighting or incidents around balcony areas, the use of "reasonable, proportionate and absolutely necessary" positive handling may be required, this

being the legal terminology. The Positive Handling Policy will also be adhered to at such times.

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### Powers of Search

In instances where staff have reasonable suspicion and concerns regarding a prohibited item, the power of search will be utilised by members of the SLT; delegated by the Principal.

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### Social Networking Sites and Cyber Bullying

The Department for Children, Schools and Families (DCSF) define cyber bullying as, "the use of information and Communication Technology (ICT), particularly mobile phones and the internet, deliberately to upset someone else."

We aim to address and eradicate bullying in all its forms in the Academy. Staff work hard to address any unkindness that arises between students. We record and monitor all incidents and the outcomes of such events. However, the increasing use of social networking sites has meant that bullying can take place beyond Academy hours, and intrude into the home.

### Mobile Phones, Cameras and the Internet

The unauthorised use of a camera (including on a phone) constitutes an invasion of privacy, and as such is strictly forbidden. Should images of other student or staff thus obtained, or any material which brings the Academy's name into disrepute, be published via the internet this may result in suspension from the Academy.

Staff are vulnerable to malicious use of the internet as well as students. These

rules therefore apply also to the creation of websites, which invite students to discuss a particular member of Academy staff. I am sure that you will understand why this is inappropriate, even where a site is prompted by appreciation for a teacher. This breaches the professional relationships between staff and students, and comments can quickly deteriorate.

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#### Student Photographs

All students must have their photograph taken in the Academy at the beginning of each academic year. This is to be used for safeguarding, student records and student reports.

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15. We agree to support and uphold the school behaviour policy (latest version on school website): \* 

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