



Minutes of the Tennis Shropshire Trustee Meeting

07/11/2023, 7pm at The Shrewsbury Club

Present: F Jones, S Jones, T Rowbury, J Broadbent, M Wilson, J Johnson, S Downes
Minuted by: S Parrish

Agenda Item	Notes	Agreed Actions
1	Apologies M Jones K Smith	
2	Declarations of Interest No declarations of interest were raised	
3	Minutes Of Trustees Meeting held on 05/9/23 Agreed as a True Record	
4	Action Log <ul style="list-style-type: none"> • Stripe account - Ongoing • Coach Forum • Dates of Future Meetings – SP/FJ to liaise 	Reminder to be sent out
5	Safeguarding Update. <ul style="list-style-type: none"> • A series of Videos from the LTA to be circulated • TT currently carrying out a review of clubs and their safeguarding policies 	
6	Chairs Report – FJ <ul style="list-style-type: none"> • LTA currently carrying out governance compliance audit. TS scheduled for 2025 • Vice Chair Position – MW had been asked to take on this role and had agreed. Trustees agreed to the proposal that would be ratified at the AGM on 25/1/24 • Presidents Role – discussion followed as to whether this role should also be a Trustee. It was agreed that FJ would liaise with MJ. • British Tennis Awards – Agreed that would come together as a group to look at this. • Babolat Contract – FJ/SJ meeting with Babolat on 27/12/23. To be put on the agenda for next meeting of Trustees <p>Contents of the report were noted.</p>	FJ to liaise with MJ SP to liaise with FJ Agenda item for Jan 24
7	Councillors Report – SJ Meeting was briefed on contents of the report previously circulated. Areas highlighted; <ul style="list-style-type: none"> • LTA 5 year plan • County Governance • Parks Programme 	

	<ul style="list-style-type: none"> • Venue Registration and increase in fees • LTA inclusion strategy that is being piloted in some authorities <p>Contents of report were noted</p>	
8	<p>Treasurers Report – TR</p> <p>Meeting was briefed on contents of report previously circulated. Areas discussed were;</p> <ul style="list-style-type: none"> • I2C invoices – comments were noted • Position of funding across the 4 pillars <p>Report was received and contents were noted.</p>	
9.	<p>Cathie Sabin Community Tennis Centre Update - MW</p> <p>MW reported on the following;</p> <ul style="list-style-type: none"> • Annual service taking place on 15/11/23 • Awaiting costing model from SH • Marketing of the Centre • Some problems are being incurred when people booking the Centre. <p>Report was received and contents were noted</p>	
10	<p>Proposed approach to growing sponsorship income – JJ</p> <p>JJ briefed the meeting on the contents of the PP presentation, this covered information that would be given to proposed partners when entering into an agreement. JJ was thanked for the work he had done around this. Agreed that this would be circulated to Trustees and any potential partners.</p>	JJ to circulate
11	<p>Data sharing agreement between TS and the LTA – approval to sign</p> <p>Trustees agreed to the recommendations put forward and agreed for the agreement to be signed.</p>	MW to look into internal and external notices
12.	<p>County Plan – FJ</p> <p>The meeting was informed that this was a living document and was open to amendments. It was agreed that plan would be circulated and any comments to be fed back to FJ. Agreed that plan would be brought back to future meeting for Discussion.</p>	
13.	<p>Draft Budget – FJ</p> <p>FJ gave an overview of the report and comments were noted</p> <p>Plan to be circulated to Trustees for comments</p>	
14.	<p>Any other Business</p> <p>No further business was raised</p>	
15.	<p>Dates of future meetings</p> <p>SP/FJ to liaise and then circulate dates</p>	FJ/SP